



**TOWN OF LOS GATOS  
TOWN COUNCIL POLICY COMMITTEE SPECIAL MEETING  
SEPTEMBER 28, 2017  
TOWN COUNCIL CHAMBERS – 110 EAST MAIN STREET  
LOS GATOS, CA  
10:00 A.M.**

*Marico Sayoc, Mayor  
Marcia Jensen, Council Member*

**MEETING CALLED TO ORDER**

**ROLL CALL**

**VERBAL COMMUNICATIONS** *(Members of the public may address the Committee on any matter that is not listed on the agenda. Unless additional time is authorized by the Committee, remarks shall be limited to three minutes.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

1. Approval of the September 7, 2017 Council Policy Committee Draft Minutes
2. Discuss and consider amendments to the Facilities Use Policy
3. Rescind Community Development Administrative Policy regarding peddlers, and discuss and provide direction for potential regulations for food trucks

**ADJOURNMENT**

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]**



---

**DRAFT  
MINUTES OF THE TOWN COUNCIL POLICY COMMITTEE SPECIAL MEETING  
SEPTEMBER 7, 2017**

The Town Council Policy Committee of the Town of Los Gatos conducted a Special Meeting on Thursday, September 7, 2017, at 11:32 a.m.

**MEETING CALLED TO ORDER**

**ROLL CALL**

Members Present: Marico Sayoc, Marcia Jensen

Staff Present: Laurel Prevetti, Rob Schultz, Joel Paulson, Shelley Neis, Monica Renn, Christina Hill, and Shelayne Hammack

**VERBAL COMMUNICATIONS** *(Members of the public may address the Committee on any matter that is not listed on the agenda. Unless additional time is authorized by the Committee, remarks shall be limited to three minutes.)*

None.

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.*

1. Approval of the September 7, 2017 Council Policy Committee Draft Minutes

Approved.

2. Discuss the Commission Attendance Policy in relation to the Youth Commission and defining the consecutive 12-month period for absences

Shelley Neis, Clerk Administrator, gave the staff report.

The Committee directed staff to include language that absences only apply to the Youth Commission. If a Youth Commissioner misses three meetings of a liaison Commission, they are no longer the liaison and the Youth Commission has to appoint a different Youth Commissioner. Additionally, the Committee directed staff to add in the wording "any consecutive twelve-month period beginning with the first absence" for clarification of the definition of "consecutive 12 month

period.” The Committee directed staff to bring Commissioner term limits to Town Council for discussion.

3. Discuss and consider amendments to the Facilities Use Policy

Shelayne Hammack, Management Analyst, gave the staff report.

Public Comment:

- Lisa Coscino, Executive Director of New Museum Los Gatos commented on the use of the West Patio in relation to New Museum Los Gatos.
- Catherine Somers, Executive Director of the Chamber of Commerce mentioned that if a Special Event Permit is needed to use the West Patio, nonprofits would likely not rent it out.

The Committee directed staff to bring the policy back to the Committee with diagrams and for further discussion regarding fundraising and to define specific wording in the policy.

4. Rescind Community Development Administrative Policy regarding peddlers, and discuss and provide direction for potential regulations for food trucks

Monica Renn, Economic Vitality Manager, gave the staff report.

Public Comment:

- Catherine Somers spoke about the pros and cons of allowing food trucks in Town.

The Committee requested staff to research what other municipalities do and bring the information back for discussion. Additionally, they directed staff to suggest a permit process for food trucks.

**ADJOURNMENT**

The meeting adjourned at 1:19 p.m.

Prepared by:

---

Shelayne Hammack